

## Terms of Reference

### Timber Industry Development Plan – Reference Panel

The Forest Products Commission is establishing the WA Timber Industry Development Reference Panel (the Panel) to provide independent guidance in the development of the Timber Industry Development Plan - A Strategic Growth Plan for WA's Forestry Industry (the Plan).

#### The role of the Panel

Input from stakeholders and the broader community are required to ensure the Plan is seen as a document that meets community and whole-of government expectations. The Panel will encourage discussion, question solutions and consider a wide range of opinions and views. The key function of the Panel is to ensure a multi-disciplinary approach is taken.

#### Objective

The objective will be to guide the key directions and actions required to revitalise the WA forestry industry to achieve long-term regional economic growth, employment viability, attract investment, foster ecological sustainable development and leverage associated social and environmental benefits.

The Panel will be expected to:

- Provide input into issues that affect the community and industry in relation to the growth of WA's forest industry;
- Provide guidance on strategies for managing solutions to the issues;
- Evaluate scenario planning options (for climate change and other variables);
- Determine the preferred scenarios to recommend and implement towards achieving the objectives of the Plan. The Panel will work to an agreed communication strategy to ensure internal staff and external stakeholders have ownership of the Plan and the strategies to drive the growth of WA's forestry industry.

#### The Panel

The Panel structure will consist of a chair and four panel members.

The Panel will be supported by a Technical Group that will collaborate more frequently and address specific industry issues and challenges. Membership and input into the Technical Group will vary as topics/reports are prepared for the Panel.

#### Duties of members on the Panel:

- be available to attend Panel meetings and scenario workshops as required;
- prepare for meetings by reading distributed material in advance to ensure discussion at meetings and workshops is informed;
- all members are encouraged to participate and provide views and opinions based on facts and considering the wider community;
- support the consensus of the majority of the panel;

- work under the provision that some information presented to the panel will be confidential, these items will be identified and cannot be disclosed without approval from the appropriate authority;
- provide input into the development of agenda items;
- review minutes from meetings/workshops and confirm accuracy as required.

**Duration of Membership**

- 12 months

**Tentative meeting dates and agenda items**

3 August 2017	Introduction, Terms of Reference, Background on Forestry Industry – Guest speakers
November 2017	Scenario Planning – 2 day event
January/February 2018	TBA
April 2018	Draft directions – Timber Industry Development Plan
June 2018	Conclusion, final endorsement of the Timber Industry Development Plan